

## **Kelsie Carter**

Campus View Suites II, Apt 103 • St. George, Utah 84770 • (801) 472-5161 • kelsiecarter0524@gmail.com

---

*Bringing energy, enthusiasm, and problem-solving skills to any position*

High-achieving student seeking entry into the medical field. Key skills include:

- Strong work ethic
- On time
- Leadership experience
- Fast learner
- Organized

### **EDUCATION & CREDENTIALS**

**COPPER HILLS HIGH SCHOOL**, *West Jordan, UT*

Diploma received 2022

**JORDAN ACADEMY FOR TECHNOLOGY AND CAREERS**, *West Jordan, UT*

NCMA and UEMA received 2022

**SALT LAKE COMMUNITY COLLEGE**, *West Jordan, UT* August 2022- May 2023

**UTAH TECH UNIVERSITY**, *St. George, UT* August 2023-Present

Current credit hours: 61

### **Awards & Honors**

- Honor Roll, each year of high school
- Presidential Education Awards Program
- Ceramics piece entered into the National K-12 Art Show

### **Skills & Certifications**

- First Aid
- CPR-BLS with American Heart Association Exp: 11/19/2023
- Heartsaver for K-12 Schools Exp: 02/01/2024
- OSHA/ HIPPA Certified
- Utah Endorsed Medical Assistant (UEMA) Exp: 06/2024
- National Certified Medical Assistant (NCMA)
- NICA Level 1 Mountain Biking Coach
- SOLO Wilderness First Aid Certified Exp: 06/09/2025
- SOLO CPR Certification Exp: 06/09/2025
- CNA License Exp: 09/30/2025

### **Extracurricular Activities**

- Seven-year recreational snowboarder
- Four-year recreational mountain biker
- One-year member of high school track & field team - Freshman year
- One-year member of high school girl's lacrosse team - Sophomore year

- Three-year member of high school mountain bike racing team - Sophomore-Senior year - Co-captain junior year
- Two-year member of high school's HOSA - Sophomore year, Senior year
- Volunteer at Canyon Home Health and Hospice

## WORK EXPERIENCE

INTERMOUNTAIN HEALTH, *St. George, UT*

**PATIENT CARE TECH** (October 2023–Present) The Patient Care Tech functions as a clinical support partner to assist the patient care team by performing various tasks and procedures as instructed by a licensed professional.

CAMP WALT WHITMAN, *Piermont, NH*

**BIKING SPECIALIST** (June 2023–August 2023) Led kids aged 13-15 on overnight bike trips, led kids aged 8-15 on day hikes, problem-solving, providing minor first aid, co-cabin counselor, in charge of 10 girls in a cabin, team building.

JORDAN MEADOWS and HUNTER MEDICAL CENTER, *West Jordan, UT*

**MEDICAL ASSISTANT** (April 2022–May 2023) Bring back patients, take vital signs, get recent medical history, give injections, phlebotomy, solve problems, use phones to contact patients.

BASKIN ROBBINS, *West Jordan, UT*

**SHIFT LEAD** (November 2020–April 2022) Leading shifts for 8 months, maintaining cleanliness for the front and back of the store, customer service.

HAYDEN PEAK ELEMENTARY, *West Jordan, UT*

**SUB STUDENT SWEEPER** (November 2020–May 2021) Helped maintain the cleanliness of bathrooms, classrooms, and hallways.