2150 Sabin Drive, Ammon Idaho, 83406 ----- Cell: (208) 541-1488 ----- Email: ckunz31@gmail.com

Summary

I have filled positions ranging from the basest of manual workers to leadership positions with various stewardships and responsibilities resulting in management experience as well as exceptional people skills.

I have a simple desire to stay busy and work hard. Challenging roles are desired with responsibility and room for expansion.

Skills

- Quick learner and can do most tasks with little training
- Proficiency in communication and social interaction with others
- Work ethic and drive towards a specific vision
- Computer proficient
- Punctual
- File/records maintenance
- Well organized
- Ability to work under stress
- Good math skills
- Detail-orientated

Work Experience

Senior Companion, Trainer, District Leader

November 2015 to November 2017

LDS Mission - British Columbia, Canada

A labor-intensive environment containing such responsibilities as providing training for new missionaries as well as experienced ones. Leading out in various projects and initiatives spanning from days to months. Organizing and leading meetings and councils where techniques for success are discussed and applied as well as advising and consulting personally as to individual goals and projects.

Information Technology Assistant

January 2018 through July 2018

Golden Valley Natural – Shelley, Idaho

Monitored multiple databases to keep track of all company inventory. Assisted with the hiring process and the management of employee records. Helped to manage the security software and systems. Successfully participated in key projects which resulted in an increase in company efficiency.

Driver and Assistant

January 2020 through August 2020

Pizza Hut – Idaho Falls, Idaho

Worked as a driver with extensive customer service experience both in person and over the phone. When things were slow on the street, I assisted and learned the other jobs including inventory and preparation and various management duties as to be more useful and productive.

Soldier, Sergeant, Team Leader, Squad Leader, Range Safety Officer

August 2018 - Present

United States Army National Guard - Missouri, Idaho, Utah

Took on various responsibilities including leadership responsibilities during my time at Fort Leonard Wood for my basic and advanced individual training resulting in vast amounts of training in stressful environments in several capacities. Have been recognized twice by battalion commanders for efforts in various in-country missions, and was on the commandant's list in both my advanced individual training as well as my leadership school for becoming a sergeant. Regular work has included the maintenance and operation of heavy trucks and trailers, training of soldiers, extensive paperwork management, and the creation, execution, and management of complex logistical operations.

FSY Youth Counselor

June 2022 – July 2022

The LDS Church – Utah and Arizona

Worked with youth ages 12 to 16 for an average of 1 week at a time. Interactions with youth ranged from one-on-one communication, to management and responsibility over 50 or more. Responsibilities included orientation and training, safety management, teaching in study skills/application of life skills/ social skills, and self-reliance training.

UPS Delivery Driver

November 2022 - January 2023

United Parcel Service - Idaho Falls, Idaho

Worked as a delivery driver for UPS during the peak season. Worked 5 days a week with an average of 9-11 hours per day under high-pace conditions. Included daily opportunities for personal customer service contact and interaction.

Case Manager & CBRS Worker

February 2023 - Present

Hope Tree – Idaho Falls, Pocatello, Blackfoot, Idaho

Managed the medical affairs, needs, and appointments for several individuals simultaneously. Worked one on one with clients to set and pursue goals. Helped individuals to identify and acquire life skills. Worked with ages ranging from 6 to 87.

Walmart OGP Worker

June 2023 – Present

Walmart – Idaho Falls, Idaho

Worked in a demanding, fast-paced environment with high expectations and frequent evaluations. Had extensive/frequent exposure and experience with customer service, as well as interactions with various levels of company staff.

Education and Training

High School Diploma, Hillcrest High School (Ammon, Idaho) – Spring 2015

Coursework in various honors and AP classes including English, history, math, and science.

Bachelor's Degree (Psychology), Utah State University (Logan, Utah) - Spring 2022

Graduated Utah State University with a bachelor's degree in psychology and a minor in human and family development and additional studies in behavioral science.

Activities and Honors

- Graduated on the commandant's list in the military's leadership school to become a Sergeant.
- Member of the National Society of Leadership and Success
- Runner-up for Soldier of the Cycle during Advanced Individual Training
- Three-time recipient of special recognition for efforts in military duties
- Chosen for extra military missions (special/privileged trainings, 2021 Inauguration in DC, etc.)
- Graduated with honors from Advanced Individual Training (Military)
- Black Belt status in Martial Arts
- Eagle Scout status in Scouting
- Served a foreign, 2-year religious mission